

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
July 28, 2014**

Directors Present: Ann Brodeur, Dan Greenfield, Andrea Johnson, Roxane Lehmann, Tonya Johnson-Nicholie, Nan Waisanen, Laura Westrum

Directors Absent: Jason Belter, Jeff Ellerd, Annie Lewine, Paul Mason

Advisors Present: Bruce Watkins, Miranda Morton, Gina Zelinka, John Larson, Jennifer Danforth, Susan Hooge (NPTO representative)

Others in Attendance: Nova parents, staff, and students

I. Call to Order

The meeting was called to order at 6:33 PM. Dan Greenfield led the meeting.

II. Working Meeting:

a. Review of Academic Goals and Metrics from Previous Session

Mr. Greenfield gave an overview of former board discussions. There was discussion about average homework loads at various grades, expectations, and reality. Mrs. Brodeur recommended that the Academic Excellence Committee gather information about rigor in relation to homework loads and report back to the board. Mrs. Johnson expressed concern that Nova has not yet compiled made data already collected into a dashboard. Picking metrics sooner than later is a focus for the board.

b. World's Best Workforce Informational Update

Mr. Watkins presented information about World's Best Workforce and how that impacts Nova. The recommendation was made to task the Academic Excellence Committee with serving as the World's Best Workforce advisory committee. In October there will need to be a report on what progress has been made in this area.

c. School Climate Survey Review

Mrs. Johnson presented a summary of school climate surveys focusing on areas that received average scores of 2.5-3.5 in the neutral range. Mrs. Hooge recommended that we seek parent/community involvement to look for inexpensive ways to improve function of electronic resources we currently have. The committee will continue look at data and come back to board with recommendations.

III. Business Meeting: Approval of Agenda

Mrs. Waisanen moved to approve the agenda. Mrs. Brodeur seconded. The motion passed unanimously.

IV. Public Comment

There was public comment.

V. Consent Agenda

- A. Regular Meeting Minutes from June 30, 2014
- B. Accept Gift Donations

Ms. Westrum moved to approve the consent agenda. Mrs. Johnson seconded. The motion passed unanimously.

VI. Treasurer/ Finance Update

A year-end report and audit are still coming after the books from last fiscal year close.

VII. Reports received by the Board.

a. Administration Report

Mr. Larson, Director of Student Support Services, introduced himself. There will be a focus on process, communication, and compliance this year in Student Support Services. Mr. Watkins shared that the Minnesota legislature has approved an increase of \$25 per pupil. Three competing interests (Nova requirements, college requirements, and student preferences) are causing scheduling conflicts. A zero hour is being considered for 11th and 12th graders for second semester. The staff calendar will be changed to eliminate Aug 15th for returning faculty.

b. Board Chair Report

Mr. Greenfield presented an overview of the strategic plan. An email will be sent asking for input on priorities for this coming year. The initial and proposed versions of Interim Executive Director key focus areas were presented and discussed.

c. Board Committees

i. Academic Excellence Report

Mrs. Lehmann and Mr. Watkins will be meeting to consider goals for this coming school year.

ii. Finance and Budget Report

iii. Governance Report

There was a 2nd reading of amended Bylaws.

d. Ad Hoc Committees

i. School Climate Committee

See above.

e. NPTO Report

Mrs. Hooe spoke about strong 2013-14 events and the creation of the Upper School Advisory Panel. There are many upcoming events. The first NPTO meeting is September 4th.